

# GUIDANCE COUNSELOR (11-12)

Job Description: Guidance Counselors (GC's) are responsible for the successful operation of their respective bunks by collectively developing a program that supports the daily life and routines of the campers in their charge. GC's live in private rooms within camper bunks (assigned by age and gender identity) and work as a team to offer continuous care, mentorship, and guidance to the campers in their charge. The 3-4 GC's assigned to each bunk will develop amongst themselves a rotating schedule of bunk duty (i.e. monitoring activity around the bunk) and "shopping" (i.e. checking up on campers in workshops). This is truly a round-the-clock job; the GC's must stay on call throughout the night to receive any issues that might arise among the campers in their charge. Responsibilities of the GC include: ensuring campers stay busy and productive throughout the day, resolving interpersonal conflicts and disputes, helping each camper find their place in camp life, and deferring to the Guidance Coordinator for matters that require special accommodations or otherwise supersede the purview or abilities of the GC staff on duty. Each counselor should have meaningful prior experience working with teenagers and children and be comfortable speaking with parents. Although Buck's Rock campers span in age from 11-17, the Guidance Counselors in this particular position (GC: 11-12) will be working with our youngest campers, aged 11-12.

Additional duties include: Maintaining the safe and tidy lodging of campers in the summer; Promoting a welcoming and inclusive environment for all; Hosting regular bunk meetings; Coordinating wake-up (at 8 AM) and put-to-bed (at 10 PM) routines; Maintaining a bridge of communication with shop staff by keeping them up to date on any relevant issues that might affect a camper's ability to work in shop and/or relate to other campers; Organizing with fellow staff to develop a program and schedule that sufficiently satisfies the demands of the campers; Interfacing with campers' families; Working with camp leadership to review and update camper profiles throughout the summer; Attending regular Guidance meetings/trainings facilitated by the Guidance Coordinator; Attending regular all-staff meetings for camp-related news and updates; Assisting in the de-winterization and winterization of bunk spaces prior to and following the arrival and departure of enrolled campers

At least one year of leadership experience in a youth program required. Must be able to navigate rough terrain. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions of the position.

Lodging: Private or double room within the camper bunks, a short walk from all camp amenities.

**Dates of Employment: June 19, 2024 - August 19, 2024**

**Salary range: \$3,100-\$4,100 for the whole season**